

# Healthwatch Salford Board Meeting

## Part 1

### Agenda



<b>Day &amp; Date</b>	Tuesday 13 <sup>th</sup> January
<b>Time</b>	3.00pm until 4.00pm
<b>Venue</b>	Zoom (Board agreement under 41(6) of HWS constitution to the Board meeting being conducted by electronic means)

Item No	Item Details	Lead	Paper/Verbal Time Allocated
1	Welcome, Introductions and Apologies	Jenni Smith, Chair	Verbal (5 minutes)
2	Minutes and Action Log	Jenni Smith, Chair	Paper
2.1	Minutes of the Meeting held on the 30 <sup>th</sup> September 2025.		(5 minutes)
2.2	Action Log update		
3	Declaration of interest	Jenni Smith, Chair	Verbal (5 minutes)
4	Questions from members of the public	Jenni Smith, Chair	Verbal (5 minutes)
5	Chairs Report  To receive, note, and make comments on the report.	Jenni Smith, Chair	Paper  (10 minutes)
6	Chief Officers Report  - Staff Team Update - Companies House Directors	Sam Cook, Chief Officer	Paper  (15 minutes)
7	Representatives' Feedback [anything exceptional to report].	All	Verbal (4 minutes)
8	Any Other Business	All	Verbal (4 minutes)
Date & Time of Next Meeting		Tuesday 17 <sup>th</sup> March (3-5pm)	



Achieved.  
Valid Until  
December 2024



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Healthwatch Salford is a registered charity with the Charities Commission: registered charity number 1171170