

HEALTHWATCH SALFORD BOARD MEETING MINUTES

19th January 2021

Part 1 – Meeting held in public

10:00am – 11.30am

Zoom Video Link

Attendees

Name	Designation
Phil Morgan (PM) – Chair	Board Member (Chair)
Alex Leach (AL)	Chief Officer
Jacqueline Leigh (JL)	Board Member (Vice Chair)
Sam Cook (SC)	Board Member
J Ahmed (JA)	Board Member
Kate Simpson (KS)	Board Member
Elyse Peacock – (minutes) (EP)	Knowledge and Support Officer

Apologies

Name	Designation

Part 1 (Meeting in public)

Item 1 - Welcome and Introductions

PM welcomed attendees to the meeting, and informed members this meeting is held in public and currently being lived streamed on YouTube.

PM welcomed guests to the meeting which included:

- Kimberly Williams (PAT)
- Gavin Barclay (PAT)
- Stephen Gardener (MFT)
- Julie Pritchard (SRFT)
- Sian Hopkins (Yellow Jigsaw)
- Grace Dyke (Yellow Jigsaw)

Board agreement under 41(6) of HWS constitution to the Board meeting being conducted by electronic means.

Item 2 – Declarations of interest

PM explained that his partners son has expressed an interest in volunteering for HWS and that this has been logged. If any issues arise AL will be liaising with JL in regard to this to ensure no conflict of interest.



Achieved.
Valid Until
December 2022



Item 3 - Presentation: Pennine Acute Trust Hospitals NHS Trust (PAT) Transactions and Dissolution

GB talked through the consultation document (available to view in full on our website).

GB asked the HWS Board if they had any questions.

PM asked whether the Partnership Board had plans to continue as there had been no communication about the meetings and AL had written a letter to Raj Jain and was awaiting a response. GB and JP agreed that they would look into this.

AL asked why SG described the transaction as risky. SG explained that the fundamental element is that the staff understand what it means for them and why it is happening. He added that there is lots of detail and that they have the right experience for the transaction to go smoothly and well.

PM thanked the PAT guests for attending and for their contributions.

SG, GB, JP and KW left the meeting. PM asked AL to send a letter capturing the HWS Board's response to the consultation.

Item 4 - Questions from members of the public

PM informed the Board that HWS has received two questions from members of the public.

Question 1: Why should I share my feedback and experience of Health and Social Care services with HWS?

JA said how the voice of the public is vital to improving and building better services.

AL said how we collect and collate the views of the public and with that information we use it to influence positive change, giving the public a place to give their independent feedback.

EP added how it's really interesting to hear everyone's different experiences of various services across Salford and being able to see the impact that HWS has made is something that she really enjoys about her role.

Question 2: What does being a Board Member involve?

KS said how it involves having a say, providing a scrutiny and having a fresh pair of eyes on the work that HWS does.

PM said how he believed that HWS is in a fortunate position to have such a wide range of experience and expertise within the Board currently and welcomes any new applications for the Board Member role to add to the team.

Item 5 - Minutes of the 11th November Board Meeting



Achieved.
Valid Until
December 2022



5.1 Minutes of the Meeting held Wednesday 11th November 2020

The minutes were agreed as accurate record of the meeting.

5.2 Action Log update

All actions have been completed apart from the Board Recruitment which is ongoing until the 31st January.

Item 6 - Chairs Report

PM went through his Chairs Report sent in advance to the Board and discussed a point in more detail.

- GM Single Integrated Care System is driven from a national level. PM was pleased to join a debate about this in Salford and expressed how it was challenging to understand fully, which many agreed with. AL echoed PM's comments and how the documentation shared with the public needs to be easy to understand and accessible. JL added how she felt it was great that we are championing this, raising questions and ensuring that there is transparency around this. JA and KS agreed with these comments.

PM asked if there were any further questions.

GD asked about the North West Healthwatch meeting involves.

AL explained how the meetings are chaired by HWE and brings Chief Officers and Chairs together from the North West to look at issues in the area and it is an opportunity to discuss those and raise them with HWE to look at nationally.

Item 7 - Chief Officers Report



Achieved.
Valid Until
December 2022



AL explained how the first section was around the COVID-19 update and how there is still no face-to-face engagement taking place and this is all taking place online where possible.

HWE have been developing a Quality Assurance Framework and the Board agreed to implement this into HWS delivery.

Policies agreed in the last Board Meeting are now available to read on the HWS website.

The Priorities survey is now launched and the results will be used to structure HWS's priorities for the year ahead.

AL explained how we have been successfully awarded the Investors in Diversity award for Small Charities and this will be announced to the public in due course.

The workplan for the past few months has been adapted due to COVID-19. This has included online focus groups and community forums. The Women's Health In Salford Report has now been published and the report is available to read on our website.

The COVID-19 insight project ran from October to the end of December to look at how COVID-19 has impacted the public's day-to-day lives and their experiences. These monthly reports are available to view on our website.

The Digital Exclusion project has now launched and is looking at what is the digital divide in primary care. It is a national piece of work that we are feeding our intelligence into.

The Trusted Voices scheme has now been launched to the general public to sign up to receive up to date and factual information regarding COVID-19.

We have received a high number of calls regarding the COVID-19 vaccine and we have been able to support those enquiries and individuals. Access to an NHS dentist is an issue that we have been hearing about for many months and we are still raising this in the system.

AL explained statistics for our social media channels for this quarter and compared them to last years quarter, where a considerable increase has been made.

AL asked if there were any comments or questions.

JL offered for the Priorities Survey to be sent out to the Salford University students studying Health and Social care.

PM asked if AL could look at tracking our recommendations and impact from reports? AL said that from an operational perspective that is possible.

Item 8 - Business Plan Update



Achieved.
Valid Until
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AL went through the document and updated at where we are progressing.

The Volunteer and Involvement Officer (VIO) has now started her role and will be progressing the area of increasing volunteers and developing the opportunities fund.

The objective around engaging with NHS funded VSCE sector services has been placed on hold due to COVID-19 but it will remain on the workplan for future months.

The Opportunities fund is RAG rated yellow due to staffing resource but due our VIO starting in post this should move to green and on target.

Any other business

There was no other business raised.

The next meeting will be held on Wednesday 17th March 2021 – 10am – 11:30am, via Zoom and live streamed on YouTube



Achieved.
Valid Until
December 2022

